

**MINUTES**  
**HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)**  
**ZONING & LAND USE COMMISSION**  
**MEETING OF JULY 17, 2014**

- A. The Chairman, Dr. L.A. “Budd” Cloutier, Jr., called the meeting of July 17, 2014 of the HTRPC, convening as the Zoning and Land Use Commission, to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by him and the Pledge of Allegiance led by Mr. Keith Kurtz.
- B. Upon Roll Call, present were: Dr. L.A. “Budd” Cloutier, Jr., Chairman; Mr. Richard Elfert; Mr. James Erny; Mrs. Gloria Foret, Secretary/Treasurer; Mr. Keith Kurtz; Mr. Alex Ostheimer, Vice-Chairman; Mr. Gerald Schouest; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call were: Mr. Jeremy Kelley. Also present were Patrick Gordon, Director, and Christopher Pulaski, Senior Planner, Department of Planning & Zoning and Laddie Freeman, Legal Advisor.
- C. APPROVAL OF THE MINUTES:
1. Mr. Thibodeaux moved, seconded by Mr. Schouest: “THAT the HTRPC, convening as the Zoning & Land Use Commission, accept the minutes, as written, for the Zoning and Land Use Commission for the regular meeting of June 19, 2014.”  
  
The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mrs. Foret; Mr. Kurtz; Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Kelley. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- D. COMMUNICATIONS: None.
- E. NEW BUSINESS:
1. Home Occupation:
    - a) The Chairman stated the next item on the agenda was a Home Occupation application for the establishment of a private and semi-private swimming lessons business at 601 Wilson Avenue, Shannon Eaton, applicant.
      - (1) Ms. Shannon Eaton, 601 Wilson Avenue, discussed her Home Occupation request and that she wanted to offer year-long swimming lessons.  
  
*Mr. Kelley arrived at the meeting at this time – 6:07 pm.*
      - (2) Mr. Pulaski discussed the Staff Report and stated Staff recommended approval.
      - (3) Discussion was held with regard to drowning and the need for all children to be taught swimming lessons.
      - (4) Mr. Ostheimer moved, seconded by Mrs. Foret & Mr. Erny: “THAT the HTRPC, convening as the Zoning & Land Use Commission, approve the home occupation application for the establishment of a private and semi-private swimming lessons business at 601 Wilson Avenue.”  
  
The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mrs. Foret; Mr. Kelley; Mr. Kurtz; Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- F. STAFF REPORT: None.
- G. COMMISSION COMMENTS:
1. Planning Commissioners’ Comments:
    - a) Mr. Ostheimer discussed an upcoming subdivision and not typically mixing zoning and planning commission. He stated it was a request for Staff to institute zoning to a particular subdivision off of Savanne Road that was constructed for residential but zoned commercial.
      - (1) Mr. Ostheimer moved, seconded by Mr. Elfert: “THAT the HTRPC, convening as the Zoning & Land Use Commission, request Staff to present a Preliminary Hearing at the next meeting, August 4, 2014, for the proposed rezoning on Crescent Place Subdivision to residential from commercial.”

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mrs. Foret; Mr. Kelley; Mr. Kurtz; Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- (2) Discussion was held with regard to Mr. Erny recusing himself from this matter because he was involved in this proposed subdivision. Mr. Freeman stated he was not allowed to discuss or vote on anything pertaining to this matter.
- (3) Mr. Elfert discussed instituting zoning in the Bayou Cane and Village East areas and even further up Highway 311 and if there was anything the Planning Commission could do to help initiate the process. Mr. Gordon stated they have hired a part-time GIS coordinator who will be mapping this area which will take some time but will be moving forward.

2. Chairman's Comments: None.

H. PUBLIC COMMENTS:

1. The Chairman recognized Mr. Chris Erny, 1600 Chantilly Drive, who discussed Crescent Place Subdivision and that they would encourage the rezoning of the property to residential from commercial with the exception of the first lot which they would like to see remain commercial. The Chairman stated for him to get with Mr. Gordon so it could be presented at the next meeting.

- I. Mr. Erny moved, seconded by Mr. Schouest: "THAT there being no further business to come before the HTRPC, convening as the Zoning and Land Use Commission, the meeting be adjourned at 6:13 p.m."

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mrs. Foret; Mr. Kelley; Mr. Kurtz; Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

L.A. "Budd" Cloutier, O.D., Chairman  
Zoning & Land Use Commission

Becky M. Becnel, Minute Clerk  
Zoning & Land Use Commission

**CERTIFICATION**

**CERTIFIED TO BE A TRUE AND CORRECT COPY OF THE PROCEEDINGS OF THE ZONING AND LAND USE COMMISSION MEETING OF JULY 17, 2014.**

**PATRICK GORDON, DIRECTOR  
PLANNING & ZONING DEPARTMENT**